PRINTING A MAP

Nearly every battle map (and several other types) come with a printable PDF. These files have already been converted to the appropriate color settings for printing, provide more customization settings through the PDF dialogue, and (in the case of a battle map) have already been sized for a 1 inch grid scale. These can be sent directly to your local print shop if you'd like them printed in large format (you may need to specify to them the exact size you want) or you can use this guide to easily print using a standard home printer.

This guide assumes you are using Adobe Reader 5.0+, terms and tools may vary by software.

① FINDING THE PDF FILE

Every map typically arrives to you in a compressed .zip file. After 'unzipping' the .zip file you'll find all of the variations of the map(s) as well as any other included bonuses like assets, written lore, etc.

The PDF file name will generally read as 'Map Name_print' and if viewing files in thumbnail mode will look like the example on the right, from the *Merciful Sanctum* battle map. Double-clicking the file should open it in Adobe Reader (or whatever PDF reading software you may have).
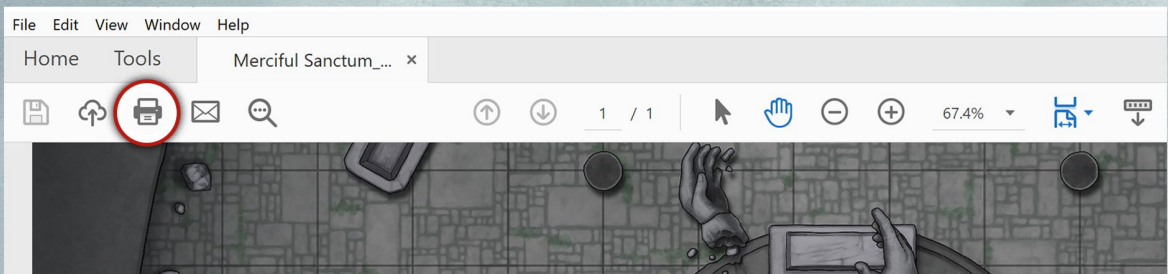
PDF

Merciful
Sanctum_print
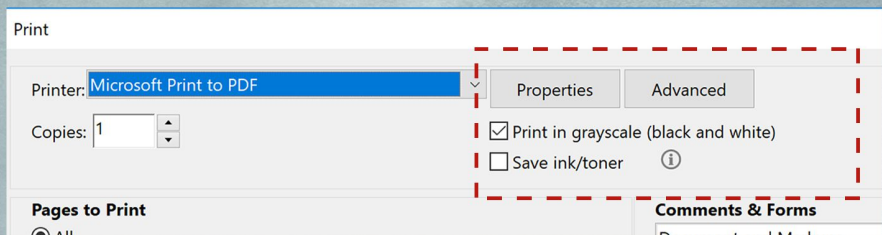
② OPENING THE PRINTER SETUP

Once the PDF file is open, you can open the printer setup to follow the next few steps by simply clicking on the printer icon or alternatively: File > Print (Ctrl + P)

③ PRINTING PROPERTIES

Once you are in the Print window, your settings may automatically be set to 'Print in grayscale'; you'll want to deselect this option in order to print your map in color. You may also opt for the 'Save ink/toner' option if your printer is running low. Lastly, the file should be automatically set up for portrait or landscape for your specific map, but this can also be changed in the 'Properties' window.

Print

Printer: Microsoft Print to PDF   [Properties] [Advanced]

Copies: 1

☑ Print in grayscale (black and white)
☐ Save ink/toner ⓘ

Pages to Print   **Comments & Forms**
○ All

④ PRINTING THE MAP

Finally, printing happens in three easy steps:

A) If printing a battle map, be sure to choose the *Poster* setting under *Page Sizing & Handling*. Other maps can be printed using default settings unless you'd like them bigger than a single page.

B) Double-check to make sure the *Orientation* is set to the correct option for the map you are printing.

C) Confirm that the preview image displays the correct size and number of pages for your intended map. This should read as 4 pages and measuring 17 x 22 inches if printing a battle map at 1 inch scale.

Once all of these settings are in place you are ready to print and enjoy your new map!

A

Page Sizing & Handling ⓘ

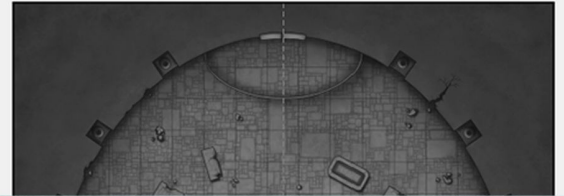| Size | Poster | Multiple | Booklet |

B

Orientation:
- ◉ Portrait
- ○ Landscape

C

Scale: 100% Pages: 4

17 x 22 Inches

⑤ TROUBLESHOOTING

A common issue you may run into when printing a map larger over multiple sheets of paper is that your printer may demand more sheets of paper than you intend to print on (e.g. printing a battle map taking up 6 pages instead of 4). If this happens to you, I'd recommend trying either (or both) of the following solutions:

A) Under *Page Size & Handling*, with the *Poster* setting selected, set the *Overlap* option to zero inches.

Page Sizing & Handling ⓘ

| Size | Poster | Multiple |

Tile Scale: 100 %   Overlap: 0.005 in

OR

C) Under *Page Size & Handling*, with the *Poster* setting selected, gradually lower the *Tile Scale* from 100% in small increments until the preview image reads as the intended number of pages.

Page Sizing & Handling ⓘ

| Size | Poster | Multiple |

Tile Scale: 100 %   Overlap: 0.005 in